

## Payment Authorisation Form

If you don't have an account with us we'll need some extra information before we can start your job. You can choose one of three ways to provide this information to us. The options are listed below.

### Option 1 Submit Credit Card Details

**For individuals, businesses, corporations, government & not for profit organisations**

Once we receive credit card details we'll proceed to print. Depending on the value of the job we may authorise a payment to the card, but we will not process the payment until the job is complete.

**Business Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Suburb** \_\_\_\_\_ **Post Code** \_\_\_\_\_

**Contact Name** \_\_\_\_\_

**Email** (for invoice) \_\_\_\_\_

**Contact Telephone** \_\_\_\_\_

**Credit Card Number** \_\_\_\_\_

VISA & Mastercard Only

**Credit Card Expiry Date** -- / --  
month year

**Credit Card Security Number** ---



**Signed** \_\_\_\_\_

**Date** \_\_\_\_\_

- Charge this credit card once the job is complete  
 Keep this credit card on file for future orders

### Option 2 Apply for an account

**For businesses, government & not for profit organisations**

If you plan on using Clockwork's services regularly, you'll save time and effort by applying for an account. The application form is available in pages 2 or 3 of this form. Fill out the form and email it to westperth@clockworkprint.com.au.

So we don't delay the production of your job please remember to list 3 accurate trade references on your account application form.

### Option 3 Submit a signed purchase order

**For corporations, government & not for profit organisations**

If you always buy things by purchase order, have a dedicated accounts payable department and set purchase order procedure, you can submit a signed purchase order to Clockwork.

Clockwork's payment terms are 30 days. Please submit your purchase order at the time you place your order. Clockwork staff may call your accounts payable department to confirm the purchase order is valid.

APPLICATION FOR 30 DAY TRADING ACCOUNT

ABN 60 035 136 549

Trading Name:.....

Company Name:.....

ABN Number:.....

Postal Address:.....

Contact Name:..... Ph:.....

Email:.....

Accts Contact Name:..... Ph:.....

Email:.....

Email Address for Invoices/Statement:.....

Type of Business:.....

Years Est:..... Credit Limit Required:.....

Trade Referees:

Company Name:..... Ph:..... Fax:.....

Address:.....

Company Name:..... Ph:..... Fax:.....

Address:.....

Company Name:..... Ph:..... Fax:.....

Address:.....

## PRIVACY ACT AGREEMENT

I/We authorize any person or entity to provide Clockwork Print with any information that Clockwork Print may require in relation to their credit inquiries in regards to this application. I/We further authorise Clockwork Print to furnish any third party details of this application and of any subsequent dealings that I/We may have with Clockwork Print resulting from this application

## CLOCKWORK PRINT TRADING TERMS AND CONDITIONS

Payments are due on the last day of the month following the month of purchase. All invoices are payable in full. Clockwork Print reserves the right to suspend service and / or credit facility upon customer's failure to observe Clockwork Print's trading terms . I/We hereby apply for a 30 day credit account and warrant all information given on this application is true and correct to the best of my knowledge and belief.

Applicants Name.....Position:.....

Signature:.....Date:...../...../.....

Once completed please send this application to  
westperth@clockworkprint.com.au or fax it to  
08 9321 0554.